



Driver Education - Registration Form 2016

Unit 5, 118 1st Ave West, Cochrane AB T4C 1Z6 (drop slot in door)
 Mailing : **Box 724, Cochrane, Alberta, T4C 1A8**
 Tel: 403-851-6888 Fax: 403-981-6889 info@cochranedrivingacademy.com

Item	Amt	Check One	Item	Amt	Check One	Student # Payment Method
Complete Driving Course	\$750		Premium Driving Course	\$795		
10 Hr Driving Only	\$735		2 hr Brush up Lesson	\$145		
1 hr add on lesson	\$75		Classroom Only	\$105		

Payment can be made, via website, electronic invoice by request, cash or cheque. A completed registration and payment has to be received to confirm all bookings.

Student Information

Name (last.first,middle):

Mailing Address:

Telephone Home:

Student Cell:

Email Address:

Place of Work:

School:

Date Email Sent:

Alberta Driver's License #:

Date of Birth:

Codes/ Endorsements:

Date of Issue:

Class of license:

Expiry date:

Emergency Contacts (2 required)

Name:

Relationship:

Cell Number:

(BELOW FOR OFFICE USE ONLY)

Lesson#	Date	Length	Instructor	Student	Time	Pick – up
1						
2						
3						
4						
5						
Driving Mark:			In – Car Instructor:			
Classroom Dates Completed:			Instructor:			
Location:			Exam Number & Mark			
Completion Certificate #			Date Issued:			

 <p>Cochrane Driving Academy Ltd. Teaching Skills for Life</p>	<p>Unit 5, 118 1st Ave West, Cochrane AB T4C 1Z6 (Sheridan Mall - drop slot in door) Mailing : Box 724, Cochrane, Alberta, T4C 1A8 Tel: 403-851-6888 Fax: 403-981-6889 Email: info@cochranedrivingacademy.com Website: www.cochranedrivingacademy.com</p>
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Registration Check List - Must be included with registration

	Please check/fill
<p>Please choose preferred classroom dates Please check website for classroom dates.</p>	
CLASSROOM Month:	
Dates:	
<p>Please list your availability to drive so we can put a schedule together for you:</p>	
Registration form fully completed with licence info	
Student contract signed and dated:	
Payment Method	
Cheque attached, Cheque #	
Online Payment date (Paypal/Creditcard)	
<p>Credit Card info attached - C/Card</p> <p>Number : _____</p> <p>Expiry Date: _____ CVC _____</p> <p>Signed: _____</p> <p>Dated: _____ Authorized Amount:\$ _____</p>	



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Current Fee Schedule 2016

Fees	Cost
Classroom Only (15hr)	\$105.00
In-vehicle (10hr)	\$735.00
Complete Driving Course	\$750.00
Premium Driving Course	\$795.00
Brush-up Lesson 1 Hr (in-vehicle)	\$75.00
Brush-up Lesson 2 Hr (in-vehicle)	\$145.00
Car rental (for basic road test)	\$60.00
Car rental (for advanced road test)	\$70.00
Cancellation Fee	\$65.00
Non-sufficient Funds (returned cheques)	\$45.00

Classroom Only - \$105 (preparation for Class7 and Class 5)

Consists of 15hrs classroom time. This is usually split between two weekend days or 4 evening sessions of 4 hours each. Cochrane Driving Academy uses the Alberta Transport approved curriculum. A mark of 80% or more is required to pass the course (a re-sit appointment is available). Classroom sessions are held at Cochrane Driving Academy, Unit 5, 118 1st Ave West, Cochrane, T4C 1Z6. (Sheridan Mall behind RBC Bank) Refreshments are available and various food establishments are nearby to purchase lunch/snacks.

In-Vehicle 10 Hrs - \$ 735 (preparation for Class 5)

Consists of 10hrs driving time. Lessons are normally split into 5 x 2hr sessions. We will work closely with you to plan a schedule that will compliment your current work/school/sport/family

commitments. Schedules are modified and adapted for individuals needs. During the in-vehicle sessions all essential skills and maneuvers are covered to help each individual become a safe, confident driver. We will guide you through town and rural driving, highway driving and city driving.

CERTIFICATE COURSES

(Training hours and performance must meet standards for certificate eligibility.)

Courses eligible for insurance reduction

Complete Driving Course - \$750.00 (preparation for Class 5)

Consists of 15hrs classroom and 10 hrs in-vehicle as above. Students are required to pass the classroom portion with 80% or more and achieve independent driving for 75% of the time during the 10 hrs. A certificate is issued to students achieving the required standards.

Premium Driving Cours - \$ 795 (preparation for class 5)

Consists of 15hrs classroom and 10 hrs in-vehicle as above. Students are required to pass the classroom portion with 80% or more and achieve independent driving for 75% of the time during the 10 hrs. A certificate is issued to students achieving the required standards. In addition the use of the driver training vehicle is included for the road test. Road tests are booked in advance by the individual and prior arrangement has to be made with the Academy to ensure the vehicle is available (there is a limit of a single use of the training car per Premium Course)

ADDITIONAL FEES

Brush-up Lesson 1hr - \$75 or 2hr - \$145.00 (in-vehicle only)

Brush up lessons are advantageous for individuals who need to make sure they are at a safe and suitable standard before applying for their road test. Students who have completed their training months prior to their test often find a brush-up lesson helps to confirm they are ready or highlights areas in need of additional practice.

Car Rental for Test - \$60 (for basic road test) - \$70 (for advanced road test)

Driver training vehicles are available for rental for your road test. Road tests are booked in advance by the individual and prior arrangement has to be made with the Academy to ensure the vehicle is available.

Cancellation Fee - \$65

Cancellation of lessons must be made at least 24 hours in advance, otherwise, a \$65.00 cancellation fee will be charged. The academy may waive the fee if, in its sole discretion, it determines the circumstances merit doing so.

Non Sufficient Funds (returned cheques)- \$45

A NSF fee is issued if funds are paid to the Academy and are not honoured due to insufficient funds.



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Student Training Contract 2016

RESPONSIBILITIES OF THE COCHRANE DRIVING ACADEMY LTD:

1. The Academy will provide training in a timely and professional manner.
2. The Driver Training vehicle will be clean and in good running condition. The vehicle will have a valid license plate, registration and insurance.
3. Your driving instructor is licensed by Alberta Transportation and will produce his or her instructor`s licence and operator`s licence upon request.
4. If the Academy has to cancel a lesson due to instructor illness, vehicle break down, etc., every effort will be made to accommodate the student and to reschedule the lesson.
5. The driving instructor will give full attention to the student during the in-vehicle lesson. The instructor`s cell phone will be off and may not be used unless the vehicle is safely stopped and the student gives permission.
6. An in-vehicle report card/student summary with a detailed evaluation will be completed by the instructor and explained at the completion of each lesson.

RESPONSIBILITIES OF THE STUDENT:

1. The student must possess, at minimum, a class 7 Alberta license and have the license in their possession during all in-vehicle training.
2. A student who attends a course that offers a **Driver Education Course Completion Certificate** must have the required minimum hours of training for the specific course and must pass the applicable examination/performance evaluation before they can receive the certificate.
3. Any acts of negligence on the Student`s part that result in damages or fines will be the responsibility of the student.
4. Learning to drive must be taken seriously. Students are expected to give best efforts during classroom and in-vehicle lessons. Unacceptable behaviour (drinking, drugs, swearing, continually being late, etc.) will not be tolerated and the Academy may discontinue the lesson at the Student`s expense.

1. During a Driver Training lesson, in-classroom or in-vehicle, all electronic communication devices (e.g., cell phones) are not to be used by the student.
2. All training must be completed within 12 months of registration date.
3. Cancellation of lessons must be made at least 24 hours in advance, otherwise, a \$65.00 cancellation fee will be charged.
4. The Academy may waive the fee if, in its sole discretion, it determines the circumstances merit doing so.

I have thoroughly reviewed this document and agree to accept and abide by the rules contained herein:

Student Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Academy Representative: _____

Date: _____